

**ARTICULATION AGREEMENT
BETWEEN**

TROY UNIVERSITY (“TROY”)

Troy, Alabama

AND

BERMUDA COLLEGE

Paget Parish, Bermuda

I. Purpose

The purpose of this Agreement is to: 1) promote both universities’ institutional goals, 2) strengthen friendship, cooperation, and mutual understanding, and 3) facilitate academic and cultural exchange.

Whereas TROY is a state university and empowered to grant Doctorial, Masters, and Baccalaureate level Degrees, Graduate Diplomas, Diplomas in a full range of academic programs.

Whereas Bermuda College is incorporated by the Bermuda College Act and empowered inter alia to grant Diplomas in a full range of Arts and Science, Business, Technical, and Technology programming.

Whereas TROY and Bermuda College recognize and support the needs of those learners who wish to earn both an Associate of Arts Business Administration and a Bachelor of Science in Business Administration.

NOW this Agreement bears WITNESS that, TROY and Bermuda College agree to cooperate with the purpose of offering degree completion options to graduates of Bermuda College’s Associate of Arts Business Administration Program.

Students completing the Associate of Arts Business Administration program at Bermuda College will receive up to a maximum of 69 credit hours of transfer towards the credit required for TROY’s Bachelor of Science in Business Administration.

Transfer credits will be awarded for courses completed with a minimum grade acceptable to transfer to TROY. Students must meet TROY’s entrance criteria and have obtained the Bermuda College minimum passing grade in all courses to be accepted for direct entry to TROY’s Bachelor of Science in Business Administration.

TROY’s agreement with respect to the transfer of credits is based on TROY’s review of the current Bermuda College programs. In the event there are substantive changes to that program which, in TROY’s sole discretion, affect the ability of TROY to grant transfer credits, TROY reserves the right to amend the admission prerequisites, or amend this

Agreement. Bermuda College agrees to notify TROY, with as much lead time as possible, about any substantive changes to the program which may affect this articulation agreement. In the event there is a discrepancy between this agreement and TROY's Academic Regulations, TROY's Academic Regulations will prevail as the degree granting institution.

Bermuda College and TROY agree to publish information on this agreement in each other's communication vehicle as appropriate.

Implementation of this Agreement will be through the Registrar's Office at each institution, in consultation with the appropriate authorities in the respective programs.

II. TROY's BSBA Program

1. Each exchange student is responsible for transportation and related expenses from the sending university to the host university, unless otherwise agreed upon by the sending university.
2. Each applicant student is responsible for providing their own lodging, health insurance, tuition, and other study-related expenses consistent with the customary practice of TROY, unless otherwise agreed upon by the Bermuda College.
3. TROY agrees to provide coordination support for assisting applicant students in lodging, health insurance, visas, and other related necessities as agreed upon between the parties to this agreement.
4. TROY agrees to provide appropriate support and agreed upon staff necessary to help the applicant students.
5. Both universities agree that the attached Appendix A will provide the joint program offerings and the articulation of academic credit between the universities.
6. The TROY Bachelor of Science in Business Administration program requires the completion of a minimum of 60 credits of course work (see Appendix B) after graduation from a closely linked diploma or associate's degree program as outlined above. Regarding matriculation from Bermuda College and this articulation agreement, the period of study is comprised by 2 years' study at Bermuda College to earn the Associate's Degree and 2 years* at TROY to complete the Bachelor's Degree. *Except in cases where pre-requisites have not been taken.
7. Courses that are not listed in this agreement will be individually assessed by TROY at the request from the applicant student.
8. The Bachelor of Science in Business Administration studies may commence in August or January, as pre-requisite requirements and course scheduling permits.

9. For students who transfer the maximum number of credits (69) the minimum time normally required to complete the remaining 60 credits of the 4-year BSBA degree is 4 semesters of full-time studies. A student's choice with respect to the scheduling of classes and when to take certain courses may impact the timeframe.

III. Admissions Criteria

1. Individuals seeking admission to TROY's Bachelor of Science in Business Administration under this Articulation Agreement must have completed the Associate of Arts Business Administration at Bermuda College with a minimum C Average, or better 2.0 on a 4.0 Grading Scale.
2. The entry diploma must have been awarded to the applicant by Bermuda College, and a formal academic record (official transcript) verifying this event must have been officially transmitted to TROY before the student commences an approved program of study.
3. If a student has been awarded transfer credits at Bermuda College, supporting official transcripts must be provided as part of the application for those to be recognized. Admission Regulations require that students provide official transcripts from all post secondary institutions which they have attended. Application for transfer credits for courses from a third party institution will be considered on a course by course basis for those cases in which the number of transfer credits awarded does not add up to 50% of the total number of credits required for the program.
4. BSBA students admitted via this articulation agreement must complete the total number of credits of course work conveyed in this document for the approved program of study to receive this degree. Furthermore, all of the TROY course credits must be taken through TROY.
5. English is the primary language of instruction at TROY. It is essential that all students have an adequate knowledge in the areas of reading, writing, listening, and speaking in the English language in order for them to be successful in their studies. It is the responsibility of the student to ensure that their English is at a level of accomplishment necessary for their particular programs and specific requirements. Applicants whose first language is not English must provide documentation to show that TROY's English language proficiency and specific program Admission requirements can be found in the TROY academic calendar at www.Troy.edu.

IV. Effective Date

This agreement becomes effective when signed by representatives of the two participating universities. To promote this agreement and enhance its effectiveness it may be necessary from time to time to exchange communications with university administrative personnel.

Primary Contacts:

Sohail Agboatwala, Senior Vice Chancellor for Student Services & Administration, Troy University. Email: agboat@troy.edu Tel: 334-670-3201

Phyllis Curtis-Tweed, Vice President for Academic and Student Affairs Ber Bermuda College Email: ptweed@college.bm Tel: 441-239-400

V. Period of Agreement

This Agreement shall be for a period of three years unless terminated by either party in writing three months in advance of the proposed termination date.

VI. General Provisions of Agreement

1. Any provisions in this agreement may be amended or revised by the two universities after consultation and mutual agreement. Any such amendment or revision must be in writing and must be signed by both participants. Any issues not addressed in this agreement shall be resolved through mutual agreement, and each party covenants that it will make an effort in good faith to reach such agreements.

2. Nothing in this agreement shall be construed as creating any legal or financial relationships between the parties. This agreement is to be construed merely as a statement of intent to foster the possibility of genuine and mutually beneficial academic collaboration.

3. Troy University is committed to satisfying all requirements of the Principles of the Commission on Colleges of the Southern Association of Colleges and Schools. This commitment dictates Troy University's academic decisions and protocols.


4. Any issues that may arise from this Agreement shall be resolved through mutual agreement, and each university covenants that it will make a good faith effort to reach such agreements.

On behalf of Troy University:

Jack Hawkins, Jr.
Chancellor

___ day of _____ 2023

On behalf of Bermuda College



Phyllis Curtis-Tweed, Ph.D.
Vice President for Academic and
Student Affairs

25 day of May 2023